

CLERK'S REPORT – OCTOBER 2025

1. Broomley School Orchard areas by sports fields

Following the Clerk's query regarding Broomley School's intentions regarding the orchard area of land adjacent to the sports fields car park, the school has informed the Clerk that it is no longer using this area of land. The school also confirms that it will not be using the area at the bottom of the cricket fields (close to the railway line) which falls within the land leased by the council from Allendale Estates. No action is required by the council.

2. Defibrillator update

The battery was replaced in the Broomley defibrillator and the Clerk has purchased a spare battery for the New Ridley road defibrillator which is at 1 bar. They were replaced with new batteries ordered in the previous financial year for this purpose.

3. Football Foundation grant update

Cllrs Liddle and Lewins have each completed the Grounds Maintenance qualification which was a requirement of the grant. The Clerk has:

- a) Informed the container company that an order will be placed once planning is in place – they have confirmed that the price will not change
- b) Ordered the traction and associated equipment from Rickerby and paid the council's proportion of 25%. Rickerby has confirmed that they can hold the equipment until the council is ready to take delivery.
- c) Ordered the line marking equipment from Grassline – the order has been emailed in following discussion with Grassline and the Clerk awaits an invoice for payment by bank transfer.
- d) Ordered the soil sampler – there are now two soil samplers in the Clerk's office for use.

Once the invoice is received from Grassline and has been paid, and Rickerby has provided a receipted invoice for the 25% deposit paid, the Clerk can apply to the Football Foundation for its 75% contribution towards machinery and equipment purchased so far (as listed above). The 75% remaining payable to Rickerby can then be paid, and the 75% contribution to the others items purchased will be paid into the council's current account.

4. Remembrance Service update

Ahead of the annual Remembrance Service on Sunday 9 November 2025, the Clerk has carried out the necessary, routine tasks:

- a) Submitted road closure request to NCC (form TTRO and plans) road closures and traffic management teams
- b) Submitted Event Notification form to NCC Safety Advisory Group
- c) Contacted NCC re attendance by Deputy of Lord Lieutenant
- d) Advised the Go NorthEast of road closure for bus diversions
- e) Contacted the Army re attendance at the service – response awaited

- f) Contact the police re attendance at the service
- g) Ordered a wreath from Royal British Legion
- h) Liaised with Revd Simon Grundy – he will contact the interim Clerk to discuss the service
- i) Confirmed the date of service to SCA

5. NE43 News Christmas edition update

The Clerk has contacted the designer/printer and the delivery company, as well as the Guides and Scouts re delivery. She has not yet had time to notify contributors.