

Stocksfield Parish Council

The Annual Parish Council Meeting will be at 7pm on Monday 12 May 2025
at Stocksfield Community Centre.

AGENDA

1. **Election of Chair of the Parish Council**
2. **Election of Vice Chair of the Parish Council**
3. **Apologies for Absence**
4. **Declarations of Interest**
5. **Public Participation**
6. **County Councillor Update**
7. **Dates of future Council meetings** – to agree
8. **Review of arrangements for internal audit** – to consider report of the Clerk
9. **Internal auditor 2025/26** - to consider appointment of Mrs M Weatherley
10. **Review of Council's policies:**
 - a) **Standing Orders**
 - b) **Members' Code of Conduct**
 - c) **Financial Regulations**
11. **Council Committees** – to review terms of reference, delegated powers and membership
12. **Advisory Groups** – to review terms of reference and membership
13. **Minutes of Meeting held on 7 April 2025** - to consider and approve
14. **Clerk's Report** – to receive
15. **Matters Arising: not otherwise included in Agenda**
 - a) **Branch End Play Area** - approval of monitoring reports for Cliff Rider play equipment grants (*previous item 24/7/72*)
16. **Finance**
 - a) **Payments for April 2025** - to approve (see schedule)
 - b) **Recurring payments 2025/26** – to approve
 - c) **Annual subscriptions 2025/26** – to consider
 - d) **Authorised bank signatories** – to consider and appoint
17. **Sports Fields User Group and Multi Use Games Area (MUGA) Committee** – to consider recommendations in respect of item (b) below.
 - a) **Notes of the meeting held on 15/04/25** – to receive
 - b) **Pitch Power grant application for football facilities**
18. **Planning Advisory Group** – to receive updated report and note use of delegated powers and to consider item (a) below:
 - a) **25/00933/FUL Fell House Cottage, Riding Mill**
19. **Annual report of the Chair 2024-25** – to receive
20. **Parish Council Representatives** – to receive verbal updates where appropriate
21. **Contracts for services 2025/26**
 - a) **Estates and verges additional grass cutting, play areas grass cutting and litter bin emptying on Council land** – to consider and approve contract costs for 2025/26 and proposed refund from NCC for 2024/25 contract delivery
 - b) **Parish Council Grounds Staff (Neetfleet)** - to consider and approve contract costs for 2025/26
22. **Office IT equipment** – to consider the purchase of a new PC and screen and set up by PCs at Home
23. **Branch End Play Area equipment** – to approve cost of replacement parts
24. **Grant applications:**
 - a) **Hindley Burial Board** – to consider application

- b) Stocksfield Community Association** – to consider application
- 25. NE43 News photo competition** – to choose the competition winner
- 26. Parish Council Membership** – to consider the requirements of the Council's Risk Assessment and what further actions may be taken to increase membership
- 27. Any other urgent business**
- 28. Date of next meeting** – to be agreed

Signed: L J Guthrie Clerk

Date: 6 May 2025