

Stocksfield Parish Council

Application Form for Grants over £500

Please complete this form once you have read the Parish Council's Grant Award Policy. Incomplete applications will not be considered. A separate application form exists for applications up to and including £500. The text boxes will not expand automatically as they are completed, please use the continuation sheet if necessary.

A. Details of group or organisation	
1. Name of group/organisation	
2. Description of activities of organisation, including aims and objectives	
3. Website (if any)	
4. Contact details	
Name	
Position	
Address	
Tel number	
Email address	
B. The Application	
1. Describe the purpose or project for which the grant will be used, including deliverable aims.	
2. Describe the extent to which the community within the Parish benefit, how many residents will benefit and what reputational benefit will accrue to the Parish (if any).	

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3. How does the purpose or project meet the objectives of the Parish Plan?	
4. Describe how the group/organisation raises funds from members and what specific fund raising activities are undertaken (if any).	
5. Total cost of project or purpose of grant	£
6. Specify the amount of grant requested	£
7. If the total cost of the project/purpose exceeds the amount of the grant, how will the remainder be financed?	
8. Where the application relates to a project whose total cost exceeds £5,000, separate details must be provided of the contract awarding process.	

C. Declaration (to be signed by an authorised person within the group/organisation).
I am authorised to make an application on behalf of the above group/organisation. I have read the Council's current Grant Award Policy and agree to be bound by its conditions. I confirm that the group/organisation is eligible to make a grant application and the purpose of the application is not ineligible as defined within the Grant Award Policy. I confirm that the group/organisation has a separate bank account which is controlled by more than one signatory. I also enclose a copy of (i) the group/organisation's written constitution, aims and objectives. (ii) its most recent approved accounts and (iii) its budget for the current or next financial year I will provide evidence that any grant awarded by the Council has been used for the purpose described within this application Signed.....Date..... Position.....

Completed forms and any accompanying documentation must be submitted to the Council within the timescales specified to the following address: Stocksfield Parish Council Stocksfield Community Centre, Mount View Terrace, Stocksfield, NE43 7HL or by email: clerk@stocksfieldpc.org.uk Where grant applications are submitted electronically, a signed application form must be received within seven days of receipt of the electronic form.
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Date Received		Award	
Min Ref		Cheque ref	

Stocksfield Parish Council

Continuation sheet – Use as required